

MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN

Tuesday December 8, 2020 7:00PM
(Meeting held via ZOOM)

Supervisor Myer called meeting to order at 7:02PM. Roll call—Kapp, Myer, Henley and Miller-present. Allen-present but having technical issues.

There was a 20 minutes recess to try to solve some other technical issues.

PUBLIC COMMENT: None.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of November 10, 2020, seconded by Miller.

Roll call vote: Miller, Myer, Henley and Kapp-yes. Motion carried. Allen having technical issues.

*Copies of the minutes are available at the township office.

TREASURER'S REPORT: Given by Miller. Summary:

✓ Independent Bank General Fund-fund balance equity:----- \$202,254.29

✓ Independent Bank Tax Roll Checking balance:----- \$ 9,803.21

Motion by Kapp to approve the treasurer's report of November 30, 2020, seconded by Henley.

Roll call vote: Henley, Myer, Miller and Kapp-yes. Motion carried. Allen having technical issues.

*Copies of the treasurer's report are available at the township office.

Accounts payable (November 2020 payroll and expenses)

*Attachments: List of payroll and expenses

Motion by Henley to pay the November 2020 payroll and expenses, seconded by Myer.

Roll call vote: Myer, Miller Henley and Kapp-yes. Allen having technical issues.

Board of Review reappointments.

Motion by Kapp to reappoint Lorie Albertson and Lauren Babbage to the Board of Review, each for a two-year term, seconded by Henley.

Roll call vote: Miller, Henley, Kapp and Myer-yes. Allen having technical issues.

*One more member is being sought since Maynard Dyer said he will retire following the December 2020 board of review.

*******REPORTS*******

PLANNING COMMISSION: Given by Miller.

✓ No November or December meeting.

N.I.E.S.A.: Given by Henley.

✓ There is a review of the policy regarding vendor contract terms, which is being reviewed by the attorney. There is

also some discussion regarding NIESA employees who perform work for the authority, for which Don asked our input.

- ✓ They approved the Alarm Response Requirement Policy to establish the alarm response requirement for NIESA paid-on-call employees.

*A copy of NIESA's minutes is available at the township office.

CEMETERY: No report.

- ✓ Dennis Cemetery:
- ✓ Cabot Cemetery: There are no lots available.
- ✓ Spaulding Cemetery: There are no lots available.

*A copy of the cemetery report is available at the township office.

SUPERVISOR: Given by Myer and will be submitted in writing.

- ✓ Wayne began working on the process for cleaning up Maple Island Estates, among other things.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing.

- ✓ See report.

*Copies of the clerk's report are available at the township office.

SHERIFF: Submitted in writing by Deputy Cheryl Huhn.

- ✓ See report.

*Copies of the Sheriff's report are available at the township office.

*****DISCUSSION ITEMS*****

Future Discussion Items:

1. Cemetery sexton appointment. (Polly Brainerd)
2. Senior center representative appointment.
3. Audit presentation.
4. Fire Code ordinance.
5. Board of Review appointment.

Motion to adjourn by Henley, seconded by Miller. All were in favor—motion carried. Allen still having technical issues. Meeting ended at 7:40 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday January 12, 2021 at 7:00 pm.