

**MINUTES OF THE REGULAR MEETING  
OF THE WHEATFIELD TOWNSHIP  
BOARD OF TRUSTEES  
INGHAM COUNTY, MICHIGAN**

**Tuesday December 14, 2021 7:00PM**

(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Miller, Myer and Kapp-present.

Pledge of Allegiance.

Supervisor Myer made an opening statement regarding the history and current status of the wind energy issue in the township. He stated the purpose of this business meeting of the Wheatfield Township Board of Trustees, and he stated the purpose and rules for public comment.

**PUBLIC COMMENT:** Opened at 7:03 pm. Six people spoke. The topics were township website, large wind energy systems and cemetery regulations. Public comment closed at 7:23 pm.

**MINUTES:**

**Motion** by Allen to approve the minutes of the regular meeting of November 9, 2021, seconded by Henley.

All were in favor. Motion carried.

\*Copies of the minutes are available at the township office.

**\*\*\*\*\*REPORTS\*\*\*\*\***

**TREASURER’S REPORT:** Given by Miller. Summary as of November 30, 2021:

- ✓ Independent Bank General Fund-fund balance equity:----- \$153,166.04
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank ARPA:----- \$ 86,943.21
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 5,511.85
- ✓ Cemetery Certificate of Deposit:----- \$ 8,200.00

**Motion** by Henley to approve the treasurer’s report of November 30, 2021, seconded by Kapp.

All were in favor. Motion carried.

- ✓ Winter tax bills have been sent to taxpayers.
- ✓ The extra methods of paying taxes are catching on with folks.
- ✓ Board of Review is scheduled for December 16, 2021.

\*Copies of the treasurer’s report are available at the township office.

**PLANNING COMMISSION:** Given by Kapp.

- ✓ Attorney Hitch attended the meeting on December 2, 2021, to speak to the issue of ‘demonstrated need’ and to answer questions from commissioners and the public.
- ✓ The December meeting has been canceled. Next meeting is January 20, 2022.

**N.I.E.S.A.:** Given by Henley and submitted in writing. Summary:

- ✓ There was significant discussion regarding the Webberville DDA withholding some revenue from NIESA and diverted to infrastructure projects within the DDA district. The attorneys for NIESA and the DDA will get together to develop a policy so NIESA can capture some of the funds.
- ✓ Two new ambulances have been ordered and all the used rescue equipment has been sold.
- ✓ Study for renovations of the Leroy station has begun.

✓ \*A copy of NIESA's minutes is available at the township office.

**SUPERVISOR:** Given by Myer and submitted in writing. Summary:

- ✓ There were six zoning inquiries this month.
- ✓ There was one zoning approval.
- ✓ There was one zoning enforcement issue addressed.
- ✓ There was one land division submission.
- ✓ Regarding the defibrillator purchase, all inquiries have been satisfied, so we can go forward with it.

\*A copy of the supervisor's report is available at the township office.

**CLERK:** Given by Kapp and submitted in writing. Summary:

- ✓ There was one FOIA this month.
- ✓ There were some cemetery billing issues that were resolved.
- ✓ I was recruited to take the minutes for the ZBA meeting which reconvened on November 29, 2021.
- ✓ Other activities revolved around closing out the year 2021 and opening up year 2022.

\*The year-to-date report is attached to the report.2021

\*Copies of the clerk's report are available at the township office.

**SHERIFF:** No report.

✓

\*Copies of the Sheriff's report are available at the township office.

**WASC.** Given by Allen.

John submitted the monthly financial statement and reported on recent activities.

### \*\*\*\*\*DISCUSSION ITEMS\*\*\*\*\*

1. **Budget amendment for insurance.** Last month the board chose to obtain the Cyber coverage option, and this resulted in the annual premium being slightly more than the amount that was in the budget. This amendment will correct that deficit. It is an action item for tonight.

### \*\*\*\*\*ACTION ITEMS\*\*\*\*\*

1. **Poverty Guidelines for 2022.**

**Motion** by Henley to approve Resolution 3-2021, A Resolution of Guidelines for Applicants Requesting Consideration for Poverty Exemption, seconded by Allen.

*Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.*

2. **Budget amendment for insurance.**

**Motion** by Kapp to approve the budget amendment to transfer \$500.00 from the general fund to account # 101-851-810.000 Insurance, seconded by Miller.

*Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.*

3. **Payroll and Accounts payable (November 2021 payroll and expenses). Reports attached.**

**Motion** Henley to pay the November 2021 Accounts Payable (payroll and expenses), seconded by Allen.

*Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.*

\*Payroll and list of expenses attached.

**Motion** to adjourn by Henley, seconded by Miller. All were in favor—motion carried.

Meeting ended at 8:44 PM.

Respectfully submitted,

\_\_\_\_\_  
Denise Kapp, Clerk

\_\_\_\_\_  
Date

**Next board meeting:**

**\*\*\*Tuesday January 18, 2022 at 7:00 pm.**

**\*\*\*rescheduled from January 11, 2022**