

**MINUTES OF THE REGULAR MEETING  
OF THE WHEATFIELD TOWNSHIP  
BOARD OF TRUSTEES  
INGHAM COUNTY, MICHIGAN**

**\*\*Tuesday January 18, 2022 7:00PM**

\*\*Rescheduled from January 11, 2022  
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Miller, Myer, present. Kapp-absent.

The part of township clerk will be played by trustee Don Henley this evening, who agreed to take meeting notes in Denny's absence.

Pledge of Allegiance.

**PUBLIC COMMENT:** Opened at 7:04 pm. Six people spoke at public comment. Topics included wind turbines, ARPA funds and the planning commission vacancy. Public comment closed at 7:20 pm.

**MINUTES:**

**Motion** by Allen to approve the minutes of the regular meeting of December 14, 2021, seconded by Henley.

All were in favor. Motion carried. Kapp absent.

**Motion** by Allen to approve the minutes of the special meeting [HVAC] of January 6, 2022, with one correction, seconded by Henley.

All were in favor, motion carried. Kapp absent.

\*Copies of the minutes are available at the township office.

**\*\*\*\*\*REPORTS\*\*\*\*\***

**TREASURER'S REPORT:** Given by Miller. Summary as of December 31, 2021:

- ✓ Independent Bank General Fund-fund balance equity:----- \$ 170,341.65
- ✓ Independent Bank Certificate of Deposit:----- \$ 100,000.00
- ✓ Independent Bank ARPA:----- \$ 86,927.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$1,682,989.69
- ✓ Cemetery Certificate of Deposit:----- \$ 8,200.00

**Motion** by Henley to approve the treasurer's report of December 31, 2021, seconded by Allen.

All were in favor. Motion carried. Kapp absent.

\*Copies of the treasurer's report are available at the township office.

**PLANNING COMMISSION:** No report.

✓

**N.I.E.S.A.:** Given by Henley and submitted in writing.

- ✓ \*A copy of NIESA's minutes is available at the township office.

**SUPERVISOR:** Given by Myer and submitted in writing.

- \*A copy of the supervisor's report is available at the township office.

**CLERK:** Submitted in writing.

\*The year-to-date report is attached to the report.2021

\*Copies of the clerk's report are available at the township office.

**SHERIFF:** No report.

\*Copies of the Sheriff's report are available at the township office.

**WASC:** No report.

**\*\*\*\*\*DISCUSSION ITEMS\*\*\*\*\***

1. **Planning commission appointment.** Supervisor Myer nominated township resident Mitch Adelson to the planning commission for the remainder of the term vacated by Tom Mills. Mitch’s experience includes being a member of the board of review for Wheatfield township and extensive experience as a state of Michigan employee, now retired. Board comments agreed his qualifications were impressive for this position. This is an action item for tonight.
2. **Budget amendment.** This is necessary to pay for the new HVAC purchase. Recent guidance allows this purchase to be made using ARPA funds, which is what the board wants to do. \$25,525.00 needs to be transferred into Capital Outlay-Building in the 2021-2022 budget. This is an action item for tonight.
3. **New office chairs.** The chairs are over 20 years old, and several are no longer functioning properly or are completely broken. With no objections, we can begin looking for new chairs as replacements. This item will be on the February agenda.
4. **Revised HVAC quote from Doty Mechanical.** Doty was unable to get the necessary components before the January 10<sup>th</sup> price increase. Board discussion and consensus was to continue with the revised proposal from Doty. Our system is in definite need of replacement. This is an action item for tonight.

**\*\*\*\*\*ACTION ITEMS\*\*\*\*\***

**1. Planning commission appointment.**

**Motion** by Henley to appoint Mitch Adelman to the remainder of the vacant term on the planning commission, expiring in January 2023, seconded by Allen.

*Roll call vote: Allen, Henley, Miller and Myer-yes. Motion carried. Kapp absent.*

**2. Budget amendment for HVAC replacement purchase.**

**Motion** by Miller to approve the budget amendment to transfer \$25,525.00 to account # 101-898-875.001 Capital Outlay-Building, and to use ARPA funds to pay for this purchase, seconded by Allen.

*Roll call vote: Allen, Henley, Miller and Myer-yes. Motion carried. Kapp absent.*

**3. Payroll and Accounts payable (December 2021 payroll and expenses). Reports attached.**

**Motion** Allen to pay the December 2021 Accounts Payable (payroll and expenses) and to include the HVAC purchase approved this evening of \$25,525.00 using ARPA funds (Action item #2), seconded by Henley.

*Roll call vote: Allen, Henley, Miller and Myer-yes. Motion carried. Kapp absent.*

\*Payroll and list of expenses attached.

**Motion** to adjourn by Henley, seconded by Allen. All were in favor—motion carried. Kapp absent.

Meeting ended at 7:52 PM.

Respectfully submitted,

\_\_\_\_\_  
Denise Kapp, Clerk, with notes by Trustee Henley

\_\_\_\_\_  
Date

**Next board meeting:**  
**Tuesday February 8, 2022 at 7:00 pm.**