

MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN

Tuesday June 14, 2022, 7:00PM
(The meeting was held in the community room)

Supervisor Myer called meeting to order at 7:03PM.

Roll call—Allen, Myer, Henley, Miller and Kapp-present.

Pledge of Allegiance.

Public Hearing—2022-2023 Proposed Budget

Supervisor Myer opened the public hearing portion of the meeting at 7:04 PM.

Public comment: None.

2022-2023 Proposed Budget updates: the roads line item under public works was revised from \$66,600 to \$68,400 based on the Road Agreement received from ICRD.

2022-2023 Fee schedule update: the business mileage reimbursement rate will be adjusted by the IRS on July 1, 2022 to \$.625 per mile.

Public hearing closed at 7:08 PM.

Public Comment: None.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of May 10, 2022, seconded by Allen.

All were in favor. Motion carried.

Motion by Henley to approve the minutes of the special meeting [budget] of May 18, 2022, seconded by Allen.

All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER'S REPORT: Given by Miller. Summary:

- ✓ Independent Bank General Fund-fund balance equity:----- \$304,477.10
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 1,517.18

Motion by Henley to approve the treasurer's report of May 31, 2022 seconded by Allen.

All were in favor. Motion carried.

- ✓ Holly said May was a busy month. She has hired a deputy treasurer, completed an affidavit regarding the lawsuit, been working on summer taxes, attended a treasurer meeting, and been notified that the second tranche of the ARPA money is being released soon.
- ✓ There is an upcoming meeting of the ICC/MTA group on June 22 at 6pm in the Hilliard Building in Mason, with Gregg Todd as guest speaker.

*Copies of the treasurer's report are available at the township office.

PLANNING COMMISSION: Given by Kapp.

- ✓ The planning commission held a regular meeting with a public hearing on May 19th. The topic of the hearing was an amendment to the zoning ordinance, given to board members this evening. The amendment was to correct oversights or typographical errors that were identified during use of the ordinance. The planning commission is recommending approval of the amendment to the board of trustees.

N.I.E.S.A.: Given by Henley.

- ✓ Topics of discussion at the NIESA meeting included the ARPA grant money, pay increases for Paid on Call, or volunteer employees, the DDA tax capture, the Webberville construction project and the appointment of member-at-large Franz Wilbrink. NIESA submitted a sealed bid for a used truck for fighting brush fires.
- ✓ *A copy of NIESA's minutes is available at the township office.

SUPERVISOR: Given by Myer.

- ✓ Summary: Relatively slow month mostly dealing with inquiries on a variety of zoning topics including setbacks, special use permits, and the placement of a camper for sale on vacant property.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing. Summary:

- ✓ May was a very busy month with time spent on Elections-recruiting poll workers, mailing absentee ballot applications, & more; Voter registration-mailed 1,345 new Voter Information cards, follow-up and more; General-recordkeeping, meeting & public hearing preparation, work on the budget, & more; Hall-several issues & items undertaken. Thanks to Wayne & Don for the installation of the flagpole light and the cupola repair.

*Copies of the clerk's report are available at the township office.

WASC: No report.

*******DISCUSSION ITEMS*******

1. **Comcast Uniform Video Service Franchise Agreement (10-year extension).** This agreement is for a term of ten years. A 3% franchise fee has been levied in the past. We can reduce it to 0% or increase it to 5%. The consensus of the board was to leave it at 3%. This is an action item for tonight.
2. **2022-2023 Budget.** One change was made due to updated information, which was to increase the Roads line by \$1,800 after having received the Ingham County Road Department's Local Road Agreement. This is an action item for tonight.
3. **2022-2023 Salary Resolutions.** No changes were made. This is an action item for tonight.
4. **2022-2023 Compensation Schedule for Wheatfield Township Personnel and Services.** No changes were made. The IRS business mileage reimbursement rate will be \$.625 beginning July 1st. This is an action item for tonight.
5. **Zoning ordinance amendments.** Received from the planning commission with their recommendation for approval. It has been submitted to Attorney Tom Hitch for review. Put on discussion then action in July.

*******ACTION ITEMS*******

1. **Large Wind Energy Systems Moratorium Renewal, Resolution 2022-1.**

Supervisor Myer read the resolution: As provided in Ordinance 1-2021, Section 3, an Ordinance to Declare a Moratorium on the Construction, Maintenance and Operation of Large Wind Energy Systems and Meteorological Towers for a Limited Period of Time Within the Township, a majority of the Wheatfield Township Board of Trustees has determined that additional time is necessary to fulfill the purposes of the ordinance, therefore be it resolved that the moratorium will be extended by an additional twelve (12) months, effective immediately.

Motion by Kapp to approve Resolution 2022-1, to continue and extend the current moratorium on the construction, maintenance and operation of Large Wind Energy Systems and Meteorological towers for twelve months, effective immediately, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

2. **Planning commission appointment.**

Motion by Henley to appoint James Scherer to the planning commission for the remainder of the vacant term, expiring in February 2024, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

3. PA 116 application for Lentz.

Motion by Allen to approve the application for Farmland Agreement, commonly known as PA 116, submitted by Violet G. Lentz, seconded by Miller.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

4. Comcast Michigan Uniform Video Service Local Franchise Agreement.

Motion by Kapp to approve the Comcast Michigan Uniform Video Service Local Franchise Agreement renewal and ten-year extension and keeping the local franchise amount levied at 3%, seconded by Miller.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

5. 2022-2023 Budget.

Motion by Allen to approve the 2022-2023 Budget reflecting the change to roads made during discussion above, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

6. 2022-2023 Salary Resolutions (Trustees, Supervisor, Treasurer and Clerk.

Motion by Henley to approve the 2022-2023 Salary Resolutions for the Supervisor, clerk, Treasurer and Trustees as presented, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

7. 2022-2023 Compensation and Fee Schedule for Wheatfield Township Personnel and Services.

Motion by Henley to approve the 2022-2023 Compensation and Fee Schedule for Wheatfield Township Personnel and Services, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

8. Accounts Payable for May 2022 (Payroll and Expenses).

Motion by Allen to approve the accounts payable for May 2022 as presented, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*Payroll and list of expenses attached.

Motion to adjourn by Henley, seconded by Allen. All were in favor—motion carried.

Meeting ended at 7:57 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday July 12, 2022 at 7:00 pm.