

**MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN**

Tuesday May 10, 2022 7:00PM
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Kapp, Miller and Myer, present.

Pledge of Allegiance.

PUBLIC COMMENT: Opened at 7:01 pm. Three people spoke at public comment. The topics were the open county commissioner seat in District 2, wind turbines, and internet/website. Public comment closed at 7:10 pm.

MINUTES:

Motion by Kapp to approve the minutes of the regular meeting of April 12, 2022 with one correction, seconded by Allen. All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of April 30, 2022:

- ✓ Independent Bank General Fund-fund balance equity:----- \$ 247,103.76
- ✓ Independent Bank Certificate of Deposit:----- \$ 100,000.00 (renewed)
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 1,617.14
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00 (renewed)

Motion by Henley to approve the treasurer’s report of April 30, 2022, seconded by Kapp.

All were in favor. Motion carried.

- ✓ Holly & Denny filed the required ARPA report, due April 30, 2022.
- ✓ Holly has a possible deputy treasurer lined up.
- ✓ Holly attended two webinars for guidance with the filing of the ARPA report.
- ✓ Former deputy treasurer Rachel McCann had a baby boy!

*Copies of the treasurer’s report are available at the township office.

CEMETERY: No report.

PLANNING COMMISSION: Given by Kapp.

- ✓ The commissioners reviewed four draft amendments (included in the written report for this meeting). There will be a public hearing at the May 19th meeting, and then they will be sent to the board with a recommendation from the planning commission.

N.I.E.S.A.: Given by Henley and submitted in writing.

- ✓ Progress is being made on the revenue sharing issue with the Webberville DDA.
- ✓ Progress is being made on the renovations of Station 62 in Webberville.
- ✓ NIESA will engage Lexipol to assist with rewriting their Standard Operating Guidelines and Standard Operating Procedures.
- ✓ McLaren is sponsoring an EMT class in which NIESA will participate.

*A copy of NIESA’s minutes is available at the township office.

SUPERVISOR: Given by Myer and submitted in writing.

- ✓ Summary: There was one zoning approval this month for a single-family dwelling, one land division inquiry seeking a property line adjustment that was not feasible, one inquiry concerning special land use of property currently on sale on Frost Road, and several general inquiries for zoning of property and building projects.

*A copy of the supervisor’s report is available at the township office.

CLERK: Given by Kapp and submitted in writing.

- ✓ Facilities work: Ecobee registration, propane safety check, hall rentals, paint touch up throughout the interior, pest control quarterly application, and doorstops installation.
- ✓ Office work: post meeting duties, agenda and meeting prep, ARPA report, general office activity.
- ✓ Two offsite clerks' meetings.
 - *Attachments: Year to Date report, ARPA report & spreadsheet.
 - *Copies of the clerk's report are available at the township office.

SHERIFF: No report.

*Copies of the Sheriff's report are available at the township office.

WASC: Given by Allen.

- ✓ The annual meeting will be on May 17th here at Wheatfield.

*****DISCUSSION ITEMS*****

1. **2022-2023 Budget.** Board consensus was to schedule a special budget meeting for Wednesday May 18th at 9:00AM.
2. **Large WES Moratorium.** The current moratorium is set to expire on June 8, 2022 and the zoning amendment to regulate this use is not yet complete. The consensus of the board was to extend the moratorium for 12 months. This is done by board resolution and a sample resolution is in the board packet for this meeting. This will be an action item in June.
3. **Planning commission appointment.** Supervisor Myer has asked James Scherer to become a member of the commission, and he has agreed. His bio is in the board packet for this meeting. Board consensus was to make this an action item in June.
4. **(added to discussion; received today) PA 116 application for Lentz.** The application was received today and there is a process it has to go through. The required notifications have been made. The township has 45 days to act. Board consensus was to place this item for action in June.

*****ACTION ITEMS*****

1. **Partial reopening of Spaulding Cemetery.**

Motion by Kapp to reopen 32 burial lots in the Spaulding Cemetery for cremains burials only, which are: **Spaces A, B, C & D in each of the following designated areas: Lot 1 in Row 1, Lot 20 in Row 2, Lot 21 in Row 3 and Lots 36, 37,38, 39 and 40 in Row 4**, for up to five (5) cremains burials in each lot, with the remainder of the Spaulding Cemetery remaining closed except for those lots that have already been sold, seconded by Miller. (This will allow a maximum of 160 cremains burials).

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

2. **Payroll and Accounts payable (April 2022 payroll and expenses).**

Motion by Henley to pay the April 2022 bills (payroll and expenses), with the addition of \$\$17,229.67 to the Williamston Area Senior Center, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*Payroll and list of expenses attached.

Motion to adjourn by Miller, seconded by Henley. All were in favor—motion carried.

Meeting ended at 8:04 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday June 14, 2022 at 7:00 pm
Including a budget public hearing.