

**MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN**

Tuesday September 14, 2021 7:00PM
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Miller, Myer and Kapp-present.

Pledge of Allegiance.

Supervisor Myer made an opening statement, addressing the allegations made against township officials, the history and current status of the wind energy issue in the township. He stated the purpose of this business meeting of the Wheatfield Township Board of Trustees, and he stated the purpose and rules for public comment. Statement attached.

PUBLIC COMMENT: Opened at 7:04 pm. Four people spoke. Public comment closed at 8:10 pm.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of August 10, 2021, seconded by Allen. All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of August 31, 2021:

- ✓ Independent Bank General Fund-fund balance equity:----- \$138,922.49
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 210,473.45

Motion by Allen to approve the treasurer’s report of August 31, 2021, seconded by Henley. All were in favor. Motion carried.

- ✓ Today is the deadline for summer taxes; Holly noted that it was a very busy day.
- ✓ The township’s ARPA (American Rescue Plan Act) application has been approved.

*Copies of the treasurer’s report are available at the township office.

PLANNING COMMISSION: Given by Kapp.

- ✓ There was no meeting in August. There will be a meeting on September 16th.

N.I.E.S.A.: Given by Henley and submitted in writing. Summary:

- ✓ NIESA has been approved to receive American Rescue Fund Grant award of \$750,000 from Ingham County. The money must be used for what it was specifically requested.
- ✓ Karl Drake will be NIESA’s new CPA.
- ✓ They are working on getting payment from Webberville’s DDA.
- ✓ They’ll be looking into some renovations at the Leroy location so that they can increase staffing there.
- ✓ A 9/11 ceremony will take place on Saturday at the Williamston location.
- ✓ *A copy of NIESA’s minutes is available at the township office.

SUPERVISOR: Given by Myer and submitted in writing. Summary:

- ✓ This month included construction and/or remodeling inquiries, two land divisions—one approved and one denied, one enforcement issue and a discussion regarding the storage of junk vehicles.

*A copy of the supervisor’s report is available at the township office.

CLERK: Given by Kapp and submitted in writing. Summary:

- ✓ Items related to the hall included the crack filling, sealing and restriping of the parking lot; some spot cleaning of the carpet in the large room, and acquiring some preliminary information on obtaining a defibrillator.
- ✓ I received and completed an extensive FOIA request from True North Law Group seeking documents from the 2016, 2018 & 2020 primary and general Elections. The request appeared to have been sent to most of the jurisdictions throughout the state.
- ✓ I attended one clerks' meeting and spoke to Attorney Hitch.
 - *The year-to-date report is attached to the report.
 - *Copies of the clerk's report are available at the township office.

SHERIFF: Submitted in writing by Sgt. Slack.

- ✓ One home invasion incident was reported on Meech Road.
 - *Copies of the Sheriff's report are available at the township office.

WASC: Given by Allen.

The last Picnic in the Park event took place on September 13th. The next meeting of the board will be on October 5th.

*****DISCUSSION ITEMS*****

1. **Road construction project.** Wayne has been in discussions with Bill Conklin of the Ingham County Road Department. We did not select a project for the 2021 construction season, but if we choose a project now it can be started earlier in the spring of 2022. Keeping to a schedule like this will put us ahead of the construction season versus choosing a current year road project when we deliberate our current year budget. The general consensus was that this is a good idea as long as we don't forfeit any of our matching funds. Wayne will speak with Conklin for the ICRD's input on a construction project for early next year. Also, the railroad crossing in Williamston will be closed from September 20 to October 4.
2. **Federal Procurement Conflict of Interest Policy.** This item is from the August agenda, held over so some research into a reasonable amount for things like promotional items, meals, etc. could be conducted. Kapp noted that jurisdictions that have a policy in place exempt between \$50 - \$100. The consensus was to exempt the amount of \$100.00. This is an action item for tonight.
3. **Defibrillator.** Information on the one NIESA recommended was passed out to board members, if we should decide to purchase a unit. There were some questions regarding where a unit would or could be mounted, whether training is included, and what, if any, maintenance is needed for a defibrillator. Wayne will try to see if he can get this information before our next meeting. The cost of this unit is \$1,795.00. We may also wish to acquire a first aid kit.

*****ACTION ITEMS*****

1. **Federal Procurement Conflict of Interest Policy.**

Motion by Allen to approve the Federal Procurement Conflict of Interest Policy with the exempt amount of \$100.00, seconded by Kapp.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

2. **Payroll and Accounts payable (August 2021 payroll and expenses). Reports attached.**

Motion Henley to pay the August 2021 Accounts Payable (payroll and expenses), seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*Payroll and list of expenses attached.

***Final Notes:** The Ingham County Chapter of MTA is hosting an educational event on Thursday September 23rd, from 3:45 to 6PM via ZOOM. The topic is Active Shooter Training. Four people from Wheatfield are registered for this event.

Motion to adjourn by Henley, seconded by Allen. All were in favor—motion carried.
Meeting ended at 8:03 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday October 12, 2021 at 7:00 pm.