

**MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN**

Website: www.wheatfieldtwpmi.gov

Tuesday October 11, 2022 7:00PM

(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Kapp, Miller and Myer, present.

Pledge of Allegiance.

PUBLIC COMMENT: Opened at 7:01 PM. Two people spoke, topics included public discourse at meetings and passing out wind turbine literature on the day of the Election. Public comment closed at 7:05 PM.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of September 13, 2022, seconded by Allen.

All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of September 30, 2022:

- ✓ Independent Bank General Fund-fund balance equity:----- \$ 288,005.83
- ✓ Independent Bank Certificate of Deposit:----- \$ 100,000.00
- ✓ Independent Bank Certificate of Deposit----- \$ 100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 647,599.19
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

Motion by Henley to approve the treasurer’s report of September 30, 2022, seconded by Allen.

All were in favor. Motion carried.

- ✓ Summer tax deadline has passed.
- ✓ The audit was conducted in one day rather than two.
- ✓ The jail tour through the ICC/MTA is coming up. Everyone should RSVP individually.

*Copies of the treasurer’s report are available at the township office.

PLANNING COMMISSION: By Kapp and submitted in writing.

- ✓ The meeting minutes of September 15th are in the board packet. Next meeting is October 20th. The review of the draft amendment will continue.
- ✓ Violet Lentz was back for the meeting!!!

N.I.E.S.A.: By Henley.

- ✓ There hasn’t been a NIESA meeting since our last board meeting, but NIESA has purchased two ambulances-one paid for in cash and the other one financed.

*A copy of NIESA’s minutes is available at the township office.

SUPERVISOR: Given by Myer and submitted in writing.

- ✓ Summary: Another busy month including one zoning approval for a single-family dwelling and one boundary adjustment.
- ✓ Dealt with enforcement of individuals camped on property, they had the owner’s permission to camp, but not for an extended period.
- ✓ Received soil erosion permit waiver from the county for construction that had not received zoning approval and contacted the builder to get them in compliance.
- ✓ Several inquiries regarding property that is for sale and what zoning and land divisions rules that would govern use.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing.

- ✓ Summary: This period included activity regarding Elections, Absentee ballots, testing voting equipment, appointing Election inspectors, publications and legal notifications, voter registration and recordkeeping, filing monthly, quarterly and annual reports, the bi-annual audit, seeking guidance from Tom Hitch regarding a possible FOIA issue, disposing of election materials following the retention period, etc.
- ✓ Dealt with a tree struck by lightning in Spaulding Cemetery and submitted an insurance claim.
- ✓ Updates: regarding the bell tower donation—the church has been sold and the owner is aware of the bell tower donation but nothing yet in terms of actually getting the bell tower to the hall grounds.
- ✓ Cleaned up lots of brush around the hall and burned the debris pile. Removed the flowers from the flagpole.
- ✓ Gathered up and recycled quite a bit of old obsolete electronics (fax machine, printer, keyboards and lots of cords).
- ✓ Encountered issues with our internet and phone, still ongoing.

*The year-to-date report is attached.

*Copies of the clerk's report are available at the township office.

WASC: No report.

✓

*******DISCUSSION ITEMS*******

1. Security camera quote. Updated today. Holly obtained a quote from Challenger 2 for 3 security cameras and installation for \$4,225.00. There is a grant opportunity for up to \$2,500 through the Michigan ParPlan, for which the deadline is November 30th. Members will continue to do their own research and this will be an action item in November.

*******ACTION ITEMS*******

1. Payroll and Accounts payable (September 2022 payroll and expenses). Reports attached.

Motion by Kapp to pay the September 2022 bills, (payroll and expenses) with the amount for the Audit and the filing of the F-65 report for \$5,750 to be paid utilizing ARPA funds, seconded by Miller.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried. .

Motion to adjourn by Miller, seconded by Allen. All were in favor—motion carried. Henley absent.
Meeting ended at 7:32 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:

Tuesday **November 15, 2022 at 7:00 pm.

****Rescheduled from November 8th due to the Election**