

MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN
www.wheatfieldtwpmi.gov

****Tuesday November 15, 2022 7:00PM**

**Rescheduled from November 8, 2022 due to the General Election
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Miller, Myer and Kapp-present.

Pledge of Allegiance.

Guest Jason Orton from the David Chapman Agency was unable to attend.

PUBLIC COMMENT: Opened at 7:01 pm. The topics included the treasurer's report from the minutes and the General Election. Public comment closed at 7:03 pm.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of October 11, 2022, seconded by Allen.

All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER'S REPORT: Given by Miller. Summary as of October 31, 2022:

- ✓ Independent Bank General Fund-fund balance equity:----- \$268,004.27
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 23,616.75
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

Motion by Henley to approve the treasurer's report of October 31,2022, seconded by Allen.

All were in favor. Motion carried.

- ✓ An additional report is included with the treasurer's report, which breaks taxes down by school districts.
- ✓ The discussion about a new server and a grant for security cameras is below.

*Copies of the treasurer's report are available at the township office.

PLANNING COMMISSION: Given by Kapp.

- ✓ The PC continued discussions of the second draft amendment for WES. The issues raised will be forwarded to the professional planner to be incorporated in the draft language.
- ✓ A Q & A meeting element was added to the last meeting.
- ✓ The November meeting has been canceled.
- ✓ **N.I.E.S.A.:** Given by Henley and submitted in writing. Summary:
- ✓ Many of the same topics were on the agenda. They include the budget, DDA revenue sharing, renovations at the Leroy location of NIESA, and the consideration of entering into a service agreement with Ingham Township.
- ✓ *A copy of NIESA's minutes is available at the township office.

SUPERVISOR: Given by Myer and submitted in writing. Summary:

- ✓ There was one zoning approval for a rooftop solar installation, one address issued, and one zoning enforcement for an

occupied RV.

- ✓ In addition, there were several zoning inquiries.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing. Summary:

- ✓ Elections: we held a very successful Election on November 8th. Voter turnout was 991, or 72%. Inspectors were very efficient and professional, and voters were orderly and patient.
- ✓ There were some protesters in the parking lot, which created some traffic congestion but otherwise was without incident.
- ✓ A reporter was present at the close of polls to report some results.
- ✓ I have received one FOIA request so far, and we will likely have others, in addition to a post-election audit.
- ✓ Cemeteries: the insurance claim for the fallen tree and ensuing damage in Spaulding Cemetery has been completed.
- ✓ Polly has organized a clean up day in the Cabot Cemetery on November 19th from 11am to 1pm. Free firewood is available to anyone who helps clean up the brush.

*The year-to-date report is attached to the report.

*Copies of the clerk's report are available at the township office.

WASC: Given by Allen.

- ✓ The WASC board is meeting quarterly now. The next meeting is in December.

*****DISCUSSION ITEMS*****

1. **Security Camera Grant/Challenger quote.** The grant opportunity closes on November 30. Challenger provided two quotes, one including an 8 port PoE network switch and one without this piece of equipment. Discussion by the board was to go with the quote for \$4,225, that does not include this piece of equipment, opting instead to have I. T. Right install this piece. The terms of the grant require a board resolution, which is an action item for tonight.
2. **New electronics/I. T. Right quote.** As a result of our computer outage last month, I. T. Right diagnosed that we need a new server. The equipment plus labor comes to \$8,384.54. This equipment is essential to the township carrying out its business. This is an action item for tonight.
3. **Board of Review appointments.** The current members' terms expire at the end of December. Wayne will contact them to see if they want to continue their service. This will be an action item in December. There are also some terms of office for other officials that will be expiring in January 2023.
4. **Poverty Guidelines Resolution 2022-3.** The poverty guidelines from HHS need to be updated and approved annually by resolution for the March Board of Review. This will be an action item in December.

*****ACTION ITEMS*****

1. Resolution #2022-2, Resolution To Apply For A Security Camera Grant Through Michigan Township Participating Plan (ParPlan) Risk Reduction Grant Program (RRGP).

Motion by Kapp to approve Resolution 2022-2, Resolution To Apply For A Security Camera Grant Through Michigan Township Participating Plan (ParPlan) Risk Reduction Grant Program (RRGP), seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

2. Electronics Quote from I. T. Right.

Motion by Kapp to approve the quote for new electronics (server, firewall, ethernet switch with 24 ports, charger, and installation labor), not to exceed \$9,000.00 and utilizing ARPA funds for payment, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

3. Payroll and Accounts payable (October 2022 payroll and expenses). Reports attached.

Motion by Allen to pay the October 2022 accounts payable (payroll and expenses), seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*Payroll and list of expenses attached.

Motion to adjourn by Henley, seconded by Kapp. All were in favor—motion carried.

Meeting ended at 7:43 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday December 13, 2022 at 7:00 pm.