

**MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN**
www.wheatfieldtwpmi.gov

Tuesday December 13, 2022 7:00PM
(Meeting held in the community room)

Clerk Kapp called meeting to order at 7:00PM.

Roll call—Allen, Henley, Kapp and Miller-present. Myer absent.

Pledge of Allegiance.

PUBLIC COMMENT: Opened at 7:02 pm. Two people spoke. The topics were various provisions of the wind amendment and the recent letter sent to residents in the tax bills. Public comment closed at 7:08 pm.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of November 15, 2022, seconded by Allen. All were in favor. Motion carried. Myer absent.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of November 30, 2022:

- ✓ Independent Bank General Fund-fund balance equity:----- \$275,554.65
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 4,662.22
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

Motion by Henley to approve the treasurer’s report of November 30, 2022, seconded by Allen.

All were in favor. Motion carried. Myer absent.

- ✓ Winter tax bills have been mailed to residents.
- ✓ The grant application for the security cameras has been submitted.
- ✓ The computer equipment has been ordered and will be installed sometime in January 2023.

*Copies of the treasurer’s report are available at the township office.

PLANNING COMMISSION: No report.

✓

N.I.E.S.A.: Given by Henley and submitted in writing. Summary:

- ✓ Budget public hearings were held.
- ✓ Some budget amendments were approved.
- ✓ Still working on the revenue sharing with the Webberville DDA.
- ✓ NIESA is now fully staffed, training continues constantly.

*A copy of NIESA’s minutes is available at the township office.

SUPERVISOR: Given by Kapp for Myer.

- ✓ Wayne said it was a slower period, with one permit issued for the parking of a recreational vehicle and several zoning questions regarding accessory structures.
- ✓ Wayne will be attending a meeting at the Ingham County Road Department sometime soon.
- ✓ He wished the other board members a Merry Christmas.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing. Summary:

- ✓ Preparations for the end of the year reporting activities has begun.
 - ✓ There was one hall rental in December.
 - ✓ Volunteer cleanup day at the Cabot Cemetery went well. Repair work in Spaulding will begin soon.
- *The year-to-date report is attached to the report.

*Copies of the clerk's report are available at the township office.

WASC. Given by Allen.

- ✓ There was a lengthy meeting earlier today. Several topics were discussed. There is a new delegate in the group.
- ✓ Next meeting will be in March.

*Copies of the WASC's reports are available in the office.

*******DISCUSSION ITEMS*******

1. **Fire Code Ordinance.** We last discussed this topic before the COVID pandemic shut everything down. If adopted, this ordinance gives inspection and enforcement authority in Wheatfield Township to NIESA. This authority extends to businesses only, not residences. Members can read the ordinance and come to the January meeting with any questions or concerns. On a related topic, we are also looking into adopting a Fireworks Ordinance. More research is needed on this.

*******ACTION ITEMS*******

1. Resolution #2022-3, Resolution Of Guidelines For Applicants Requesting Consideration For Poverty Exemption.

Motion by Allen to approve Resolution 2022-3, Resolution Of Guidelines For Applicants Requesting Consideration For Poverty Exemption, seconded by Miller.

Roll call vote: Allen, Henley, Kapp and Miller-yes. Motion carried. Myer absent.

2. Board of Review Appointments. Supervisor Myer is in the process of obtaining commitments for this service, so this item is tabled for tonight.

3. Payroll and Accounts payable (November 2022 payroll and expenses). Reports attached.

Motion by Allen to pay the November 2022 accounts payable (payroll and expenses), seconded by Henley.

Roll call vote: Allen, Henley, Kapp and Miller-yes. Motion carried. Myer absent.

*Payroll and list of expenses attached.

Motion to adjourn by Miller, seconded by Henley. All were in favor—motion carried.

Meeting ended at 7:45 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday January 10, 2023 at 7:00 pm.