

MINUTES OF THE REGULAR MEETING  
OF THE WHEATFIELD TOWNSHIP  
BOARD OF TRUSTEES  
INGHAM COUNTY, MICHIGAN

[www.wheatfieldtwpmi.gov](http://www.wheatfieldtwpmi.gov)

Tuesday January 10, 2023 7:00PM  
(Meeting held in the community room)

Supervisor Myer called the meeting to order at 7:00PM.

Roll call—Allen, Henley, Miller and Myer-present. Kapp absent.

Pledge of Allegiance.

**PUBLIC COMMENT:** Opened at 7:02 pm. Three people spoke, two left printed information for the board. The topics were appreciation of the planning commission and various provisions of the wind amendment. Public comment closed at 7:15 pm.

**MINUTES:**

**Motion** by Henley to approve the minutes of the regular meeting of December 13, 2022, seconded by Miller.

All were in favor. Motion carried. Kapp absent.

Motion by Myer to approve the minutes of the special meeting of December 27, 2022 [board of review appointments], seconded by Allen. All were in favor. Motion carried. Kapp absent.

\*Copies of the minutes are available at the township office.

\*\*\*\*\***REPORTS**\*\*\*\*\*

**TREASURER’S REPORT:** Given by Miller. Summary as of December 31, 2022:

- ✓ Independent Bank General Fund-fund balance equity:----- \$ 293,500.55
- ✓ Independent Bank Certificate of Deposit:----- \$ 100,000.00
- ✓ Independent Bank Certificate of Deposit:----- \$ 100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$1,326,017.18
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

**Motion** by Henley to approve the treasurer’s report of December 31, 2022, seconded by Allen.

All were in favor. Motion carried. Kapp absent.

- ✓ One of the certificates of deposit is expiring on January 17, 2023. It was intended to pay for the road construction project, but the invoice has not arrived yet. Miller suggested a term of longer than one year with a rate of 4.3%, or higher. [Board consensus was to authorize Treasurer Holly Miller to invest \$100,000 in a longer-term Certificate of Deposit at a banking institution that she deemed best for the township investment.]

\*Copies of the treasurer’s report are available at the township office.

**PLANNING COMMISSION:** Given by Myer for Kapp.

- ✓ Draft amendments were discussed and put off until the next meeting of January 19, 2023.

**N.I.E.S.A.:** Given by Henley.

- ✓ No meeting since our last board meeting.

\*A copy of NIESA’s minutes is available at the township office.

**SUPERVISOR:** Given by Myer.

- ✓ There was one request for the construction of a pole barn.
- ✓ Paperwork for a variance for an event barn was submitted.

\*A copy of the supervisor’s report is available at the township office.

**CLERK:** Submitted by Kapp in writing.

✓

\*The year-to-date report is attached to the report.

\*Copies of the clerk's report are available at the township office.

**WASC.** Given by Allen.

- ✓ Meetings are held quarterly.
- ✓ Move to new Senior Center has been in discussion but no offer has yet been made.
- ✓ Next meeting will be in March.

\*Copies of the WASC's reports are available in the office.

**\*\*\*\*\*DISCUSSION ITEMS\*\*\*\*\***

1. **Fire Code Ordinance.** If adopted, this ordinance gives inspection and enforcement authority in Wheatfield Township to NIESA. This authority extends to businesses only, residences and one-and two-family dwelling would be exempt. It would allow NIESA to enact and enforce burn bans. Henley will speak with NIESA Director Mike Yanz regarding ordinance language. Move to action items for February 14, 2023 meeting.

**\*\*\*\*\*ACTION ITEMS\*\*\*\*\***

1. Planning Commission appointments—2 members, 3-year term of office each, expiring January 2026.

**Motion** by Allen to approve the appointment of Mike Kapp and Mitch Adelman to the planning commission for three-year terms each, expiring in January 2026, seconded by Henley.

*Roll call vote: Allen, Henley, Miller and Myer-yes. Motion carried. Kapp absent.*

2. Zoning Board of Appeals appointment—1 member, 3-year term of office, expiring January 2026.

**Motion** by Henley to approve the appointment of Mike Kapp to the Zoning Board of Appeals for a 3-year term of office, expiring in January 2026, seconded by Allen.

*Roll call vote: Allen, Henley, Miller and Myer-yes. Motion carried. Kapp absent.*

3. Payroll and Accounts payable (December 2022 payroll and expenses). Reports attached.

**Motion** by Allen to pay the December 2022 accounts payable (payroll and expenses), seconded by Henley.

*Roll call vote: Allen, Henley, Miller and Myer-yes. Motion carried. Kapp absent.*

\*Payroll and list of expenses attached.

4. **Motion** by Miller, seconded by Henley to approve the renewal of CD.

*Roll call vote: Allen, Henley Miller and Myer-yes. Motion carried. Kapp absent.*

**Motion** to adjourn by Henley, seconded by Allen. All were in favor—motion carried. Kapp absent.

Meeting ended at 7:32 PM.

Respectfully submitted,

\_\_\_\_\_  
Rosaria Hoeffner, Deputy Clerk

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Date

<p><b><u>Next board meeting:</u></b> <b><u>Tuesday February 14, 2023 at 7:00 pm.</u></b></p>
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