

**MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN**
www.wheatfieldtwpmi.gov

****Tuesday February 14, 2023 7:00PM**
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Kapp, Miller and Myer-present.

Pledge of Allegiance.

A moment of silence was observed in remembrance of the MSU community and the students who lost their lives in the shooting on Monday evening.

PUBLIC COMMENT: None.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of January 10, 2023, with one correction, seconded by Myer. All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of January 31, 2023:

- ✓ Independent Bank General Fund-fund balance equity:----- \$327,609.90
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$197,219.27
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

Motion by Henley to approve the treasurer’s report of January 31, 2023, seconded by Allen. All were in favor. Motion carried.

- ✓ One of the \$100,000 CDs above has expired. Holly has found a bank offering a higher rate of return for one-year certificate of deposit investment.

*Copies of the treasurer’s report are available at the township office.

PLANNING COMMISSION: Given by Kapp.

- ✓ The PC held election of officers for 1-year terms:
 - M. Kapp, chairperson
 - M. Adelman, vice-chairperson
 - J. Scherer, secretary
- ✓ The commission noted much gratitude to Violet Lentz for her many years as secretary of the Planning Commission.
- ✓ The annual report was approved along with the budget recommendation for the 2023-2024 FY.
- ✓ The 2023 calendar and schedule of meetings was approved.
- ✓ A review of the by-laws is being undertaken.
- ✓ The wind amendment was discussed, and an amendment for language allowing for a pre-application conference and appropriate fees was introduced under other matters.
- ✓ Due to a scheduling conflict the February meeting was rescheduled to the 23rd.

N.I.E.S.A.: Given by Henley and submitted in writing. Summary:

- ✓ NIESA is very busy responding to fire and EMS calls. They assist where needed and in turn are assisted by other agencies under the mutual aid provisions.
- ✓ Reimbursements are at \$475,000 for the past 13 months.
- ✓ Deputy Director Rod Pfeister has retired after 26 years; interim deputy director is Don Drenth.
- ✓ NIESA received a grant (\$4,999) from the DNR for fire gear.
- ✓ An agreement between NIESA and the Webberville DDA seems close after many months of negotiations.
- ✓ Officers were elected, and all remained the same as last year.
- ✓ As a result of training held at NIESA, they are receiving some applications from personnel from other agencies.
- ✓ *A copy of NIESA's minutes is available at the township office.

SUPERVISOR: Given by Myer and submitted in writing. Summary:

- ✓ Wayne received two special land use permit applications for Banquet facilities in our A-1 district and one inquiry about a group daycare in our commercial district, which would be a special land use.
- ✓ He also received one inquiry about the establishment of a roadside stand.
- ✓ One land division was completed separating farmland for a homestead.
- ✓ Otherwise, most of the inquiries were general in nature regarding zoning regulations from residents or from those considering moving into the township.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing. Summary:

- ✓ General activities included ordinance prep, board meeting prep, end-of-year reports, and post-Election audit.
- ✓ Cemeteries: the monuments repair in the Spaulding Cemetery has been completed.
- ✓ March Board of Review has been scheduled. One of the dates conflicts with the planning commission meeting but Heidi does not think this will be a problem.

*The year-to-date report is attached to the report.

*Copies of the clerk's report are available at the township office.

WASC: Given by Allen.

- ✓ The meeting spot for the WASC will be relocating to two floors down in the current building, probably by this fall, following some modifications to the space by the landlord. Their lease for this space will expire in two years.
- ✓ The board would like to acquire some property on Grand River for a permanent home. It was most recently occupied by an antiques shop that burned down.

*****DISCUSSION ITEMS*****

1. **Security Camera Grant Approval.** The grant was approved for \$1,500 and needs acceptance by March 1, 2023. Move to action items tonight.
2. **Roads.** Wayne attended a meeting at the Road Department on January 31st and we have all received information sent out by the ICRD this evening. It includes a list of road projects for our consideration as well as our annual matching allocation amount of \$33,300 for the 2023 construction season. The road department needs to know if we will participate in the matching program by March 3rd. The board consensus is that we do want to participate, utilizing our full matching allocation, and that Wayne is authorized to convey this to the road department and to speak for the board in choosing a road project. Wayne will also investigate whether we can levy a road millage of not more than 3 mills in any year without a vote of the people, according to Act 51. Kapp noted that the ICRD invoice amount is greater than we budgeted by 10%, and to keep this in mind when preparing next year's budget.

*****ACTION ITEMS*****

1. Ordinance No. 2023-1, Ordinance Amending the Code of Wheatfield Township, Ingham County, Michigan to Adopt and Incorporate by Reference the 2018 International Fire Code with Amendments.

Motion by Henley to approve Ordinance No. 2023-1, Ordinance Amending the Code of Wheatfield Township, Ingham County, Michigan to Adopt and Incorporate by Reference the 2018 International Fire Code with Amendments, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*The full text of the above ordinance is available at the township office.

2. ParPlan Security Grant acceptance.

Motion by Miller to approve acceptance of the grant for \$1,500 from ParPlan to be utilized toward the security camera package from Challenger 2, in an amount not to exceed \$5,000 and to be paid using ARPA funds, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

3. Payroll and Accounts payable (January 2023 payroll and expenses). Reports attached.

Motion by Allen to pay the January 2023 accounts payable (payroll and expenses), including the cost of the security camera package, not to exceed \$5,000, and to pay for it, the ICRD payment of \$75,240, and the payment of \$5,824.54 to VC3 for new electronic equipment utilizing ARPA funds, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*Payroll and list of expenses attached.

Motion to adjourn by Henley, seconded by Allen. All were in favor—motion carried.

Meeting ended at 8:28 PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday March 14, 2023 at 7:00 pm.