

**MINUTES OF THE REGULAR MEETING  
OF THE WHEATFIELD TOWNSHIP  
BOARD OF TRUSTEES  
INGHAM COUNTY, MICHIGAN**  
[www.wheatfieldtwpmi.gov](http://www.wheatfieldtwpmi.gov)

**Tuesday March 14, 2023 7:00PM**  
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:01PM.

Roll call—Allen, Kapp, Miller and Myer-present. Henley absent.

Pledge of Allegiance.

**PUBLIC COMMENT:** None.

**MINUTES:**

**Motion** by Miller to approve the minutes of the regular meeting of February 14, 2023, seconded by Allen. All were in favor. Motion carried. Henley absent.

\*Copies of the minutes are available at the township office.

**\*\*\*\*\*REPORTS\*\*\*\*\***

**TREASURER’S REPORT:** Given by Miller. Summary as of February 28, 2023:

- ✓ Independent Bank General Fund-fund balance equity:----- \$352,471.37
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 805,790.45
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

**Motion** by Kapp to approve the treasurer’s report of February 28, 2023, seconded by Allen.

All were in favor. Motion carried. Henley absent.

- ✓ The 2022 tax season is officially over.
- ✓ The security cameras will be installed as soon as Challenger receives the equipment.

\*Copies of the treasurer’s report are available at the township office.

**PLANNING COMMISSION:** Given by Kapp.

- ✓ There was no meeting in February, but commissioners attended an ICC/MTA educational session regarding alternative energy which was very informative.
- ✓ The next meeting is in two days, on March 16<sup>th</sup>.

**N.I.E.S.A.:** Submitted by Henley.

- ✓ Don Drent was approved as Deputy Chief.
- ✓ NIESA assisted with the response to the MSU shooting last month.
- ✓ The Webberville/DDA issue is still awaiting final approval.
- ✓ \*A copy of NIESA’s minutes is available at the township office.

**SUPERVISOR:** Given by Myer and submitted in writing. Summary:

- ✓ Wayne approved zoning for a single-family dwelling and had several inquiries for land divisions and regulation regarding the keeping of animals.
- ✓ There were also some inquiries regarding the zoning requirements of construction projects.

\*A copy of the supervisor’s report is available at the township office.

**CLERK:** Given by Kapp and submitted in writing. Summary:

- ✓ Working with a home repair company to address a few hall maintenance issues. The water heater broke, and there are some on-going plumbing issues. We are hoping to establish with a service that can be on call for repairs and maintenance, both

interior and exterior work, for the future.

- ✓ Election materials have been released for retention, and big changes for Elections and voting are on the horizon.

\*The year-to-date report is attached to the report.

\*The hall maintenance estimate is attached to the report.

\*Copies of the clerk's report are available at the township office.

**WASC.** No report.

### \*\*\*\*\*DISCUSSION ITEMS\*\*\*\*\*

1. **Roads.** Wayne conveyed our intentions to use the full amount of matching funds to the Ingham County Road Department, but this amount is very inadequate to address the state of roads in the township. Utilizing ARPA funds, we would be able to address two of the nine projects recommended by the ICRD. One is Burkley Road, from Linn Road to the township boundary line. 5,000 feet, at an estimated cost of \$91,437.50. The other project is Apple Blossom Lane, for estimated \$17,315.00, for a total of \$108,752.50. ICRD would pay a \$33,300 match and the township's share would be \$75,452.20. Since these amounts are estimates, for budgeting purposes, we should include an extra 10% in the line item. Move to action for tonight.  
Wayne is consulting with Tom to find out about the possibility of levying a road millage for one year of up to 3 mills, without putting the issue on the ballot. We will continue to discuss this possibility as we learn more details.
2. **Regional Planning.** Wayne attended a meeting arranged by Williamstown Township, with Wheatfield and Williamstown Townships and the City of Williamston to explore the idea of some coordinated regional planning and the possibility of drafting a regional Master Plan. They provided some very preliminary cost information. The consensus of the board was for Wayne to get more information about this endeavor for the board to discuss whether or not we want to participate.

### \*\*\*\*\*ACTION ITEMS\*\*\*\*\*

#### 1. 2023 Road Project.

**Motion** by Myer to approve two road projects for the 2023 construction season, 1) Burkley Road from Linn Road to the north township boundary line for an estimated \$91,437.50 and Apple Blossom Lane for an estimated \$17,315.00, and utilizing our full matching allocation of \$33,300, seconded by Allen.

*Roll call vote: Allen, Kapp, Miller and Myer-yes. Motion carried. Henley absent.*

Wayne will contact the ICRD with this information.

#### 2. Payroll and Accounts Payable (February 2023 payroll and expenses). Reports attached.

**Motion** by Allen to pay the February 2023 accounts payable (payroll and expenses), including the cost of the scheduled hall repairs estimated to be \$3,150.00, and for the listed payment of \$2,560.00 to VC3 for server migration labor to be paid utilizing ARPA funds, seconded by Kapp.

*Roll call vote: Allen, Kapp, Miller and Myer-yes. Motion carried. Henley absent.*

\*Payroll and list of expenses attached.

**Motion** to adjourn by Miller, seconded by Allen. All were in favor—motion carried. Henley absent.

Meeting ended at 8:01 PM.

Respectfully submitted,

\_\_\_\_\_  
Denise Kapp, Clerk

\_\_\_\_\_  
Date

**Next board meeting:**  
**Tuesday April 11, 2023 at 7:00 pm.**