

**MINUTES OF THE REGULAR MEETING  
OF THE WHEATFIELD TOWNSHIP  
BOARD OF TRUSTEES  
INGHAM COUNTY, MICHIGAN**  
[www.wheatfieldtwpmi.gov](http://www.wheatfieldtwpmi.gov)

Tuesday May 9, 2023 7:00PM  
(Meeting held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Kapp, Miller and Myer-present.

Pledge of Allegiance.

**PUBLIC COMMENT:** None.

Guest: Williamston Branch of CADL-Julie Chrisinske, head librarian gave the annual report of the library. The past year has been one of great rebuilding and expanding programs as well as getting back together with library patrons in person.

**MINUTES:**

**Motion** by Allen to approve the minutes of the regular meeting of April 11, 2023, seconded by Miller.

All were in favor. Motion carried.

**Motion** by Henley to approve the minutes of the special meeting of May 4, 2023 [budget], seconded by Allen.

All were in favor, motion carried.

\*Copies of the minutes are available at the township office.

**\*\*\*\*\*REPORTS\*\*\*\*\***

**TREASURER’S REPORT:** Given by Miller. Summary as of April 30, 2023:

- ✓ Independent Bank General Fund-fund balance equity:----- \$173,712.98
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Consumers CU Certificate of Deposit:----- \$100,000.00
- ✓ Consumers CU Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 1,517.37
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

**Motion** by Henley to approve the treasurer’s report of April 30, 2023, seconded by Kapp.

All were in favor. Motion carried.

- ✓ Holly attended a treasurers’ meeting.
- ✓ The security cameras were installed over two days beginning on Thursday, April 13.
- ✓ Holly renewed two certificates of deposit at Independent Bank and opened a new one at Consumers Credit Union.

\*Copies of the treasurer’s report are available at the township office.

**PLANNING COMMISSION:** Given by Kapp.

- ✓ The regular meeting in April was canceled, but there was a special meeting on April 26<sup>th</sup>. The public hearing portion of the meeting was canceled but other business was carried out.
- ✓ Other business—a suggestion by commissioner Adelman was to consider placing a sign at the property location of a SLUP request so that the property could be identified. The board was in favor of this.
- ✓ The commission is ready to have the attorney review the large WES amendment.
- ✓ Discussion about possibly changing the regular meeting date permanently.
- ✓ Supervisor Myer reported that the SLU request for Rosemal Barn was withdrawn. Kapp noted subsequently that the SLU request for Noble Hills Social has been withdrawn.

**N.I.E.S.A.:** Given by Henley and submitted in writing. Summary:

- ✓ A formal ceremony was held to administer the oath to three new officers, who will be shift leaders.
- ✓ The audit was presented by Karl Drake.
- ✓ An offer to purchase the vacant property owned by NIESA was received and it was decided to pursue it.
- ✓ Reappointments to the finance and personnel committees-no change in the appointments.
- ✓ \*A copy of NIESA's minutes is available at the township office.

**SUPERVISOR:** Given by Myer and submitted in writing. Summary:

- ✓ Wayne approved zoning for the demolition of one structure.
- ✓ Two SPLU requests for banquet halls have been withdrawn.
- ✓ There was one inquiry regarding the conversion of an existing two-family dwelling into a condominium, for which he provided zoning information.
- ✓ There were several inquiries concerning accessory structures.

\*A copy of the supervisor's report is available at the township office.

**CLERK:** Given by Kapp and submitted in writing. Summary:

- ✓ Worked on budget documents.
- ✓ Completed one FOIA.
- ✓ Worked with Holly to complete the annual ARPA report. See the report and our spreadsheet attached.
- ✓ Met with the Albertsons regarding their bed & breakfast, the Wheatfield Inn.
- ✓ The ceiling tiles were replaced today.
- ✓ Propane level is 70%.
- ✓ Working on some other projects around the hall, i.e. pavilion and parking lot.

\*The year-to-date report is attached to the report.

\*Copies of the clerk's report are available at the township office.

**WASC.** Nothing new to report.

## \*\*\*\*\*DISCUSSION ITEMS\*\*\*\*\*

1. **Budget meeting.** Board consensus was to hold a budget meeting on Thursday May 25, 2023 at 10:00 AM. to finalize the budget numbers.
2. **Preapplication conference fee.** To facilitate our budget discussions, this new fee was put at \$200.00 in order to cover the costs associated with it. Experience will inform us if this amount is about right and we can adjust it if we need to.

## \*\*\*\*\*ACTION ITEMS\*\*\*\*\*

### 1. Large Wind Energy Systems Moratorium Extension

**Motion** by Henley to approve Resolution 2023-1, to extend the existing large WES moratorium for an additional twelve months as we continue to work on this amendment, effective June 14, 2023, seconded by Allen. The full text of the Resolution was read aloud by Myer.

*Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.*

\*The complete text of Resolution 2023-1 is available in the office.

### 2. Payroll and Accounts Payable (April 2023 payroll and expenses). Reports attached

**Motion** by Allen to pay the April 2023 accounts payable (payroll and expenses), seconded by Henley.

*Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.*

\*Payroll and list of expenses attached.

**Motion** to adjourn by Henley, seconded by Allen. All were in favor—motion carried.

Meeting ended at 7:32 PM.

Respectfully submitted,

---

Denise Kapp, Clerk

---

Date

**\*\*Note: Special Budget Meeting—Thursday May 25, 2023 at 10:00 AM.**

**Next board meeting:**  
**Tuesday June 13, 2023 at 7:00 pm.**  
**Including a budget public hearing.**