

MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN
www.wheatfieldtwpmi.gov

Tuesday June 13, 2023 7:00PM
(The meeting was held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Henley, Kapp, Miller and Myer-present.

Pledge of Allegiance.

Public Hearing—2023-2024 Proposed Budget

Supervisor Myer opened the public hearing portion of the meeting at 7:01 PM.
Public comments about the proposed budget: None.
Public hearing closed at 7:02 PM.

Public Comment: Opened at 7:03 PM. Two people spoke. Closed at 7:03 PM.

MINUTES:

Motion by Henley to approve the minutes of the regular meeting of May 9, 2023, seconded by Allen.
All were in favor. Motion carried.

Motion by Henley to approve the minutes of the special meeting [budget] of May 25, 2023, seconded by Allen.
All were in favor. Motion carried.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of May 31, 2023:

- ✓ Independent Bank General Fund-fund balance equity:----- \$183,638.51
- ✓ Independent Bank Certificate of Deposit:----- \$100,000.00
- ✓ Consumers CU Certificate of Deposit:----- \$100,000.00
- ✓ Consumers CU Certificate of Deposit:----- \$100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 1,602.86
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

Motion by Henley to approve the treasurer’s report of May 31, 2023, seconded by Allen.
All were in favor. Motion carried.

- ✓ Holly met with Independent Bank regarding the elimination of bank fees and the receiving of interest.
*Copies of the treasurer’s report are available at the township office.

PLANNING COMMISSION: Given by Kapp.

- ✓ The planning commission met on May 18th. Discussion included the signage of pending Special Land Uses. Commissioner Adelman is checking with surrounding jurisdictions for options.

- ✓ A residential solar system application review indicated some items were incomplete and it was referred back to the applicant for completion. It will be on the June agenda.
- ✓ The June 15th meeting will include a public hearing for a proposed change to the zoning ordinance. It may then be recommended to the board for approval.
- ✓ Attorney Tom Hitch reviewed the current draft of the Large Wind Energy Systems amendment and had two suggestions for modifications. One was to require decommissioning costs for small wind energy systems and the other was to use bonding companies with an A.M. Best A+ rating or better. His suggestions are under consideration by the planning commission.

N.I.E.S.A.: Given by Henley.

- ✓ The vacant property owned by NIESA at 703 E. Grand River in Williamston has been sold.
- ✓ The purchase of the commercial washer and dryer for the Webberville station has been authorized.
- ✓ The DDA revenue sharing saga continues, with some NIESA board members feeling very frustrated that it has dragged on for so long without resolution.
- ✓ An equipment grant from the State of Michigan is available to NIESA, and we are sending a letter in support of this, as requested by NIESA.
- ✓ Lots of training continues and is ongoing.
- ✓ From January through May of this year Wheatfield Township had 25 fire calls, which is about 8% of NIESA totals.
- ✓ *A copy of NIESA's minutes is available at the township office.

SUPERVISOR: Given by Myer.

- ✓ Summary: Mostly general inquiries regarding zoning and a couple of inquiries regarding pending special land use permits.
- ✓ A resident was concerned about the poor road conditions on Noble between Williamston and Meech Roads. Wayne will follow up with the Ingham County Road Department.

*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp and submitted in writing. Summary:

- ✓ May was not too busy. I worked on ordering and shopping for hall and office supplies, prepping for budget meetings, publishing for public hearings, website updating, etc.
- ✓ Got and planted flowers around the flagpole from the Curtis Family Farm.
- ✓ Met with a couple of companies for some estimates of work on the parking lot and the pavilion.
- ✓ The year-to-date report is attached and shows the two line items for which we are acting on budget amendments this evening.

*Copies of the clerk's report are available at the township office.

WASC: Given by Allen.

- ✓ The director has left for another job, and the assistant director was appointed as interim.

*******DISCUSSION ITEMS*******

1. **2023-2024 Budget.** The budget in tonight's packet reflects changes finalized at the May 25th special meeting. This is an action item for tonight.
2. **2023-2024 Salary Resolutions.** The salary resolutions in tonight's packet reflect the changes finalized at the May 25th special meeting. This is an action item for tonight.
3. **2023-2024 Compensation Schedule for Wheatfield Township Personnel and Services.** The fee schedule in tonight's packet reflect the changes finalized at the May 25th special meeting. This is an action item for tonight.
4. **Budget amendments.** Two line items need to be amended in the 2022-2023 budget. They are Roads and the WASC. Both are over budget. This is an action item for tonight.
5. **NIESA letter of support for grant.** The letter is in tonight's packet. It was requested by NIESA Director Mike Yanz, for an equipment grant from the State of Michigan for up to \$10,000 per unit, or \$60,000 total. Without objection, the letter can be signed by board members tonight and forwarded to NIESA. Board consensus was to sign the letter this evening.
6. **Local Road Agreement.** A copy of this is in the board packet for tonight, for everyone's information. Note that the 10% excess cost is levied on the township's contribution amount. No action is needed on this.

*******ACTION ITEMS*******

1. 2023-2024 Budget.

Motion by Henley to approve the 2023-2024 Budget as presented, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

2. 2023-2024 Salary Resolutions (Trustees, Supervisor, Treasurer and Clerk).

Motion by Allen to approve the 2023-2024 Salary Resolutions for the Trustees, Supervisor, Treasurer and Clerk as presented, seconded by Henley.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

3. 2023-2024 Compensation and Fee Schedule for Wheatfield Township Personnel and Services.

Motion by Miller to approve the 2023-2024 Compensation and Fee Schedule for Wheatfield Township Personnel and Services as presented, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

4. Budget Amendments.

Motion by Kapp to approve two budget amendments to the 2022-2023 Budget: 1) to add \$6,900 to the Ingham Co. Roads line item, and 2) to add \$600 to the Williamston Area Senior Center line item, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

5. Accounts Payable for May 2023 (Payroll and Expenses).

Motion by Henley to approve the accounts payable for May 2023 as presented, seconded by Allen.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

*Payroll and list of expenses attached.

6. Dennis Cemetery Driveway project.

Motion by Myer to authorize trustee Henley to be the project manager for the Dennis Cemetery driveway project, with the authority to gather information, to choose the company to do the work for the actual project, and to oversee the work when it occurs, in an amount not to exceed \$7,500.00, seconded by Miller.

Roll call vote: Allen, Henley, Kapp, Miller and Myer-yes. Motion carried.

Motion to adjourn by Myer, seconded by Henley. All were in favor—motion carried.

Meeting ended at 8:05PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday July 11, 2023 at 7:00 pm.