

MINUTES OF THE REGULAR MEETING
OF THE WHEATFIELD TOWNSHIP
BOARD OF TRUSTEES
INGHAM COUNTY, MICHIGAN
www.wheatfieldtwpmi.gov

Tuesday April 9, 2024 7:00PM
(The meeting was held in the community room)

Supervisor Myer called meeting to order at 7:00PM.

Roll call—Allen, Kapp, Miller and Myer-present. Henley absent.

Pledge of Allegiance.

Public Comment: None.

MINUTES:

Motion by Miller to approve the minutes of the regular meeting of March 12, 2024, seconded by Allen.

All were in favor. Motion carried. Henley absent.

*Copies of the minutes are available at the township office.

*******REPORTS*******

TREASURER’S REPORT: Given by Miller. Summary as of March 31, 2024:

- ✓ Independent Bank General Fund-fund balance equity:----- \$ 182,454.34
- ✓ Consumers CU Certificate of Deposit:----- \$ 101,201.02
- ✓ Consumers CU Certificate of Deposit:----- \$ 100,679.64
- ✓ First National Certificate of Deposit:----- \$ 100,000.00
- ✓ Independent Bank Tax Roll Checking balance:----- \$ 789,910.78
- ✓ Cemetery Certificate of Deposit:----- \$ 7,200.00

Motion by Allen to approve the treasurer’s report of March 31, 2024, seconded by Kapp.

All were in favor. Motion carried. Henley absent.

- ✓ Holly is still working on the tax settlement, waiting for the County to complete its part.
- ✓ There was a board discussion regarding investments and roads projects.
- ✓ The Cemetery CD is up for reinvestment soon.
- ✓ One delinquent personal property account has been paid.
- ✓ The Drain Commission is meeting here on Tuesday, April 16th for the Frost Drain Public Scope Meeting.

*Copies of the treasurer’s report are available at the township office.

PLANNING COMMISSION: Given by Kapp and submitted in writing.

- ✓ Just before the meeting on March 21st we celebrated Violet Lentz’s 100th birthday.
- ✓ Then the Oath of Office was administered to James Scherer and Violet Lentz.
- ✓ The meeting consisted of various reports. Possibly no meeting in April.
- ✓ 3 planning commission members attended some virtual zoning training.

N.I.E.S.A.: Given by Henley and submitted in writing.

- ✓ Discussion points included some financial guidelines regarding the withdrawal of funds, 911 calls-number and

- location, new equipment and one grant request.
- ✓ Appointments were made to the personnel and finance committees.
*A copy of NIESA's minutes is available at the township office.

SUPERVISOR: Given by Myer.

- ✓ One pre-application meeting was held, the Deer Creek Sales ZBA/SLU permit is moving forward, there were a total of five zoning inquiries.
- ✓ The Road Department responded and they will be able to do some additional road work in the township during this construction season.
*A copy of the supervisor's report is available at the township office.

CLERK: Given by Kapp. Summary:

- ✓ Hall & Grounds: Nothing to report.
- ✓ Elections: The Election was certified; there will not be an audit following this Election.
- ✓ Office: Pretty slow this month. The Special Land Use file has been mostly reorganized.
*Attachments:
None
*Copies of the clerk's report are available at the township office.

WASC: Given by Allen.

- ✓ Meetings are scheduled for April, May & June.

*******DISCUSSION ITEMS*******

1. Roads. The Road Department can do an additional project in Wheatfield Township this year. The cost for the scope of work proposed on Dennis Road between Bray and Meech Roads would be \$176,176. In terms of cost to the township, there is \$5,525 left in our Local Road Program 2024 match allocation (Meech Rd. used \$27,775 of the allotted \$33,300). This brings the total cost for all road work in the township for this year to \$203,951. Move to action.

*******ACTION ITEMS*******

1. Additional road project.

Motion by Miller to approve one additional road project for the 2024 construction season, on Dennis Road from Meech Road to Bray Road, for \$176, 176.00, seconded by Allen.
Roll call vote: Allen, Kapp, Miller and Myer-yes. Motion carried. Henley absent.

2. Accounts Payable for March 2024 (Payroll and Expenses).

Motion by Allen to approve the accounts payable for March 2024 as presented, seconded by Kapp.
Roll call vote: Allen, Kapp, Miller and Myer-yes. Motion carried. Henley absent.
*Payroll and list of expenses attached.

Motion to adjourn by Kapp, seconded by Allen. All were in favor—motion carried.

Meeting ended at 8:01PM.

Respectfully submitted,

Denise Kapp, Clerk

Date

Next board meeting:
Tuesday May 14, 2024 at 7:00 pm.